

# Tenant References

To be completed by the prospective tenant. All references will be contacted as part of the screening process.

Applicant Full Name: \_\_\_\_\_

Property Applied For: \_\_\_\_\_

## PRIOR LANDLORD REFERENCE #1

Landlord / Property Manager Name: \_\_\_\_\_ Company (if any): \_\_\_\_\_

Property Address (where you rented): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Dates of Tenancy (From / To): \_\_\_\_\_ Monthly Rent Paid: \$ \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_ Did you give proper notice? (Yes/No): \_\_\_\_\_

Any unpaid balances at move-out? (Yes/No): \_\_\_\_\_ Any lease violations? (Yes/No): \_\_\_\_\_

## PRIOR LANDLORD REFERENCE #2

Landlord / Property Manager Name: \_\_\_\_\_ Company (if any): \_\_\_\_\_

Property Address (where you rented): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Dates of Tenancy (From / To): \_\_\_\_\_ Monthly Rent Paid: \$ \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_ Did you give proper notice? (Yes/No): \_\_\_\_\_

Any unpaid balances at move-out? (Yes/No): \_\_\_\_\_ Any lease violations? (Yes/No): \_\_\_\_\_

## PERSONAL REFERENCE #1

Full Name: \_\_\_\_\_ Relationship to Applicant: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

How long have you known this person? \_\_\_\_\_ Best time to call: \_\_\_\_\_

**PERSONAL REFERENCE #2**

Full Name: \_\_\_\_\_ Relationship to Applicant: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

How long have you known this person? \_\_\_\_\_ Best time to call: \_\_\_\_\_

**EMPLOYER REFERENCE**

Employer / Company Name: \_\_\_\_\_ Supervisor Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Your Position / Title: \_\_\_\_\_ Start Date: \_\_\_\_\_

Monthly Gross Income: \$ \_\_\_\_\_ Full-Time or Part-Time: \_\_\_\_\_

**APPLICANT CERTIFICATION**

I/We certify that all reference information provided above is accurate and complete. I/We authorize the **Law Office of Rikisha D. Thomas** to contact any of the individuals listed above as part of the tenant screening process.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Full Name: \_\_\_\_\_ Date: \_\_\_\_\_